



## Clark County Building Department

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<b>Division:</b>	Inspection & Engineering	<b>Policy &amp; Procedure</b>	BD-PP-123
<b>Subject:</b>	Storm Water Inspection Procedure	<b>Effective Date:</b>	03/15/2010
<b>Code:</b>	CC 2010 Admin Code 24.40	<b>Review Date:</b>	12/31/2012

### A. POLICY:

CCDB entered into a Memorandum of Understanding with the Clark County Department of Air Quality and Environmental Management (DAQEM) to take enforcement action and perform construction site inspections in accordance with local guidelines for "Storm Water Best Management Practices" (BMP). Building inspectors shall review the site (BMP) during rough grading, foundation, and framing inspections. CCDB will identify any visible storm water violation(s) during such inspections.

### B. PROCEDURES

At time of the rough grading, foundation and framing inspections, FIG-B-019 shall be referenced to perform Storm Water Best Management Practice inspections. If BMP discrepancies or violations are observed, the following enforcement action shall be taken:

1. When construction site "BMP's" do not comply with FIG-B-019, the inspector shall disapprove the scheduled rough grading, foundation, or framing inspection.
2. When a potential hazard exists, a Correction Notice shall be issued for a potential hazard. A copy of the Correction Notice shall be forwarded to Engineering.
3. A re-inspection is required to clear the Correction Notice and approve inspection.
4. A Notice of Violation (NOV) shall be issued for a second violation. This Notice shall be submitted to Engineering and forwarded to DAQEM.
5. Enforcement action issued as an NOV will be resolved by Engineering.
6. If the contractor disputes the issuance of enforcement action issued by the on-site Building Inspector, the Inspection Area Supervisor shall perform a Second Opinion Inspection, in accordance with department procedures.
7. Any further customer disputes shall be reviewed by Engineering.
8. Engineering will issue a Stop Work Order if NOV's remain unresolved and shall formally notify DAQEM.

**If an imminent hazard exists at the time of an inspection, a NOV will be issued with a 24-hour maximum time frame for required action by the contractor. The NOV shall be forwarded to Engineering and Engineering will perform any follow-up inspection, additional enforcement action, and/or confirm compliance to the BMP's and document the NOV resolution.**

### Revision History:

POLICY #	TITLE	Effective Date	Revised	Reviewed
BD-PP-123	Storm Water Inspection Procedure	March 15, 2010	October 01, 2012	Dec 31, 2012

Approved by:

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